

The Blanchester Board of Education met in regular session on Monday, April 15, 2024 in the auxiliary cafeteria in the Blanchester Middle School at 957 Cherry Street, Blanchester, OH 45107

## **Meeting Called to Order**

### **Roll Call**

In attendance: John Panetta, Jeremy Kaehler, Mike Williams, Kathy Gephart, and Chris Baker

Superintendent Randy Dunlap and Interim Treasurer Alleyn Unversaw were in attendance along with the following who signed in for the meeting: Donna Gosney, Barb Lambros, Ryan Briggs, Raechel Purdon, Tonya Gehringer, Jeryl Weis, Michelle Elston, Traci Montague, Kimberlee Bisig, Jen Chapin

### **Pledge of Allegiance**

### **Approval of Agenda with Corrections**

Mr. Williams made the motion and Mr. Kaehler seconded. All present voted to approve the agenda as presented.

### **Approval of the Minutes from the March 18, 2024 Regular Board**

#### **Meeting**

Mrs. Gephart made the motion and Mr. Baker seconded the motion to approve the minutes from the March 18, 2024 Regular Board Meeting. All present voted in favor of approving the minutes as presented.

### **Business of the Board**

Mr. Baker made the motion and Mrs. Gephart seconded the motion to accept all items included under Business of the Board.

- Approve the proposed amendments to the Student Handbook for 2024-2025.
- Approve Job Descriptions presented at the last Board meeting for initial review
- Approve to dismiss Putman Elementary one day early for staff to complete required PAX training. Last day for students, at Putman only, will be May 22.
- Approve the Graduating Class of 2024 (packet).
- Approve an increase from the current requirement of 20 credits for graduation to 21 credits for graduation for the class of 2026 and beyond starting with the 2024-2025 SY.

All present voted to approve Business of the Board.

## **Business of the Treasurer**

Mr. Panetta made a motion and Mr. Kaehler seconded to approve the Business of the Treasurer as presented.

- Review Financial Report(s)
  - Cash Summary (Appendix A)
  - Checks Written (Appendix B)
  - Cash Flow Report (Appendix C)
  - FY23 Financial Audit Report - Final
    - Set date for a post audit meeting - the board opted to not have a post audit meeting.
  - Transfers
    - Transfer \$725,000.00 from General Fund (001-0000) to Permanent Improvement (003-0000).
    - Transfer \$1,933.47 to Title II-A (590-9024) to Title I Schoolwide Transferability (572-9024).
  - Approve the minimum payment in lieu of transportation for the 2023 - 2024 school year in accordance with ORC 3327.02 the board of education may determine that it is impractical to transport a pupil who is eligible for transportation to and from under ORC 3327.01.
    - Jodie Nause for transporting one student to St. Andrew-St. Elizabeth Ann Seton Catholic School
  - Three kitchen kettles sold through Govdeals.com brought in \$16,450.00.
  - Food Service Fund Analysis - The fund grew significantly after in FY22 and FY23. Before this period, the board made transfers to keep the fund whole.
    - Ending Cash Balances - Food Service

Fiscal Year	Beginning Balance
2017	\$9,837.48
2018	\$0.00
2019	\$966.48
2020	\$0.00
2021	\$0.00
2022	\$82,255.82
2023	\$447,507.87

■ Transfers - Food Service

Fiscal Year	Transfer From General Fund
2017	\$51,215.05
2018	\$0.00
2019	\$78,992.09
2020	\$154,361.84
2021	\$72,199.91
2022	\$0.00
2023	\$43,555.00

All present voted to approve the Business of the Treasurer as presented.

### **Business of the Superintendent**

Mr. Williams made a motion and Mrs. Gephart seconded to approve the Business of the Superintendent.

It is recommended that the following personnel be employed as listed, subject to maintaining appropriate Certification/Licensure. Salary will be based upon the adopted salary schedule and will reflect the appropriate steps for training and experience.

- Certified Personnel
  - Resignations - Approve the resignation of Kimberlee Bisig as MS Music/Band Director at the end of the 2023-2024 school year.
  - Certified Staffing
    - Approve a dock day for Bryce Martin on 3/12/2024
    - Approve Tonya Gehringer, 5 extended days to complete scheduling and grades

It is recommended that the following contracts be approved for the 2024-2025 school year:

NAME	BUILDING	POSITION	STEP
Kimberlee Bisig	MS	Reading Recovery Teacher 24-25	M Step 25
Zachary Canty	MS	5th Grade Math Teacher 24-25	T+15 Step 1

- Certified Substitutes
  - Substitute Teachers (Packet) - Molly Kell, Regan Ostermeier
- Supplemental Contracts
- Classified Personnel
  - Classified Staffing
    - Approve a dock day for Shelby Johnson on 3/5/2024
  - Resignations - approve the resignation of Cindy King, Paraprofessional, effective August 1, 2024.
  - Classified Substitutes
  - Supplemental Contracts

It is recommended that the following supplemental contracts be approved for the 2023-2024 school year:

NAME	BUILDING	POSITION	STEP
Jeremy Lansing	HS	Asst Softball	Step 1

**Volunteers (non-employees):**

- a. Jason Whitaker - Asst Baseball (JV)

All present voted to approve the Business of the Superintendent.

**Other**

- **Discussion Items**
  - 4 County Board meeting RSVP (May 9, 2024 6pm at Laurel Oaks)
  - Updated Job Descriptions for the district (Round two)
  - Review updated and new policies from the policy review project with OSBA. Plan for approval at May meeting.

**Executive Session to discuss personnel**

Mr. Williams made the motion and Mr. Kaehler seconded the motion to enter Executive Session at 7:36 pm. All present voted to enter the meeting.

Executive session ended at 8:40 pm.

**Adjournment**

Mr. Panetta made the motion and Mrs. Gephart seconded the motion to adjourn. All present voted to adjourn the meeting at 8:41 pm.

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Board President

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Treasurer